

IUPUI ATHLETICS ACADEMIC SUPPORT



Study Table Program for Freshmen and Two-Year College Transfer Student-Athletes

The mandatory Study Table Program for IUPUI Athletics consists of a set number of hours that freshmen and two-year college transfer student-athletes must complete each week during their first academic year at IUPUI. The number of required hours is set by the athletic advisors, although head coaches are permitted to increase the number of required hours for individual student-athletes. Athletic advisors have the right to change any student-athlete's hours at any time during the semester. All study table hours must be completed by Friday at 5:00 p.m. unless otherwise noted.

METHODS FOR COMPLETING STUDY TABLE HOURS

Supervised Study Tables

- † Students must reserve space as outlined below and study only in the location they have reserved.
- † Everyone must sign in at the kiosk. When signed in, students are only permitted to study in the 3100 suite.
- † The large study room is a quiet room. Students who talk or are disruptive in any area will be given one warning before they are signed out and told to leave.
- † Chairs and tables must not be moved.
- † Laptops and desktop computers may be used for study activities only.
- † Tutoring is currently being held via Zoom. Contact George Davis for details.

Reservation System

- † Each student must reserve a study space in advance at **25LivePro**. This can be accessed through your one.iu.edu portal. The minimum time for a reservation is 30 minutes up to a maximum of four hours. You can reserve study time up to 30 days in advance.
- † Space is available to be reserved during the following times: Monday - Thursday 9 a.m. - 7 p.m. and Friday 9 a.m. - 5 p.m. in UL 3100.
- † It is your responsibility to cancel your reservation if you cannot make it.
- † Everyone will receive a 10-minute grace period to check-in. After that time, your study space will be forfeited.
- † If you no-show your reserved time, you will not be allowed to rebook the time you missed.
- † After three no-shows, you will not be allowed to use the reservation system and will have study time assigned by your athletic advisor.

COVID-19 Safety Protocol

- † **Masks must be worn properly at all times** in the 3100 suite, including while in a private study room.
 - † Only one person at a time may occupy a private study room.
 - † If you are in quarantine, you may not come to study tables or in our office for any reason.
 - † It is each person's responsibility to clean their workspace with disinfectant when finished.
 - † If you are experiencing any symptoms or feel ill, do not come to our office and let a staff member know.
 - † After three mask violations, (no mask, nose not covered, mouth not covered) you will no longer be allowed in our office.
 - † Everyone must sign-in at the kiosk for contact tracing purposes, regardless of your purpose in our office.
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OTHER RESOURCES

- ✦ We encourage you to visit campus resources as necessary, but any time spent there will not count towards study table requirements.



Penalties and Violation Hours	
Failure to fulfill weekly requirements	Will be reported to coach and team administrator.
Failure to sign out of study tables	Signed out and time will not count.
No-showing study table reservation	First violation: Warning. Second violation: Warning and coach notified. Third violation: Lose access to reservation system. Study time will be assigned by athletic advisor.
Not wearing a mask properly	First violation: Warning. Second violation: Warning and coach notified. Third violation: Banned from Athletics Advising Office until further notice.
Signing in during in-person class time	Signed out and time will not count.
Late or missing Paw Pass	Will not be accepted. Reported to coach and team administrator.
Forgery of Paw Pass	Coach and team administrator notified.
Wearing non-IUPUI collegiate apparel (including facemasks)	One warning and asked to change clothes/mask before asked to leave and reported to coach.
Browsing a non-academic website	Will be given one warning before signed out and told to leave.
Excessive cell phone use	Will be given one warning before signed out and told to leave.
Studying in an unapproved area	Signed out and time will not count. Will not receive credit for time signed in.
Disruptive behavior during study tables	Will be given one warning before signed out and told to leave.
Sharing Usernames and Passphrases	“Using someone else’s passphrase to access services or data can be considered computer trespass or tampering, a Class B Misdemeanor and a Class D Felony (respectively)... Even if the account owner gives you a passphrase, you must not use it to access the account”- IU IT Policy IT-02. If you use someone else’s account or share your account information, you will be reported to university officials and will be subject to university disciplinary policy.

Policies are subject to change at any time.